

**Classified Senate - FY 2007-2008 - Ohio University  
Minutes April 17, 2008**

<b>Present:</b> Cheripko, Cvetan, Dearth, Estep, Fulk, Houlette, Hutchison, Jamison, Lape, Llewellyn, Peters, Stiko, Swartz, Tarantelli, Tedrow, Walker, Winchell, Yeager, Yulish,
<b>Excused:</b> Cecil, Jordan, Kittle, Stoltzfus, Tate
<b>Absent:</b> Chalfant, Kaaz
<b>Guests:</b>

<b>Topic</b>	<b>Response</b>	<b>Comment</b>	<b>Follow-up</b>
Opening Remarks	Cheripko Chair	Meeting called to order at 10:11 am.	cheripko@ohio.edu
Roll Call	M. Hutchison Secretary	Roll call completed by Cheri Tarantelli, Chair - elect	hutchism@ohio.edu
Secretary Report	M. Hutchison Secretary	Tarantelli motioned to approve March meeting minutes with a second by Llewellyn.	hutchism@ohio.edu To view previous meeting minutes visit <a href="http://www.ohio.edu/csen/">www.ohio.edu/csen/</a>
Treasurer Report	T. Tedrow Treasurer	<p>We have sold 2 coverlets and one pillow for April. The 3,000.00 for the Julye Professional Development Workshop has been deposited into the account.</p> <p>lewellyn and Tedrow have volunteered to set up a table at BobCat Blitz and Kids Fest Day.</p> <p>If you want to work graduation, we can always use your help. There are two graduations on Saturday.</p> <p>Carrie Lockhart has had to resign. She will be greatly missed and we appreciate all of her hard work from this past year. Cathy Sitko and Cheri Tarantelli have stepped up to take on some of Carries roles.</p> <p>Houlette motioned to approve the treasurer's report with a second by Dearth.</p>	

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Chair Report	Cheripko	<p>Shared Services Forum – Power point is on the website thanks to Dearth! As things progress we will ask for additional forums.</p> <p>Exec Committee – We would like for the HR staff to update us every month especially on audits, benefits and compensation.</p> <p>Career Develop Program (CDP) – Program is in the first year of the 5 year university plan. We will working with HR to push this forward. We should be meeting with Kemper and Decatur to get this rolling.</p> <p>Q. What will be offered?</p> <p>R. Mainly Hocking College classes with OU classes built in and more added over time. Individual pays up front then if you complete and pass course you can receive reimbursement. After you complete levels of the program you would receive a one time bonus. Also to go along with what we would like to offer certificate course etc. Example would be the new Executive Assistant (E) positions to work toward, could have a certificate to show you are continuing your skills.</p> <p>OSCHE- Visit the University Systems of Ohio webpage to keep up with the plan. Questions submitted for the Chancellor were not answered that day. But we are to receive responses. He will be on Campus April 30 and May 1<sup>st</sup> and I would encourage anyone who is available to attend any of these engagements on campus to do so.</p> <p>We asked for new ways for communication from finance and administration. We would like to be able to keep up on new forms, important changes etc. We have opened up the door for better communications. If you have any other ideas email <a href="mailto:cheripko@ohio.edu">cheripko@ohio.edu</a>.</p> <p>Committee on Committee Mtg. – Presentation from Graduate Student Senate regarding Pedestrian and Bicycle Safety Committee. We asked for it to be more of a standing Pedestrian Safety Committee. She had great research on lighting surveys, where a cross walk appears but there it not an actual crosswalk. Signage for crosswalks etc.</p>	
Committee Reports		<p>Professional Development – Dearth is working hard on the website. We will change to having tabs along the top. The front page will change to chairs letter and picture with our statement. Then there will be news/events to click on for news. There will be a links page to navigate to forms. Big thanks to Janet and Margaret Delaney.</p> <p>Received funding for the July 10<sup>th</sup> workshop and the speaker has been secured. Email promotions will be sent out. “Generational Differences in the Workplace”. Same format as last year with morning and afternoon session(s) with lunch in the middle. Will need volunteers! 9-11:30 session I, 11;30-1:00 Lunch, 1:30 – 4:00 session II. Llewellyn</p>	

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		<p>suggested having two separate lunch lines (two tables, 4 lines).</p> <p>Coverlet and EOTM – The next employee of the month will be presented next week. Name can not be released until the surprise visit takes place.</p> <p>Cards that are sent with each pillow purchase are low. Will send an email vote to order more.</p> <p>Llewellyn checked into a room sign (\$17.00) to identify the Classified Senate Office. Motion to have door sign printed for CS office? Llewellyn motioned, second by Peters. Motion passed.</p> <p>HPBPP – Yeager met with Fialko yesterday about the overmax policy. We have been asked to acquire more information i.e. how many over maxed employees are over 40, and their gender. This could difficult information to obtain but we are hopeful.</p> <p>Mid-year Merit Increase – More information is to be on the HR website soon.</p> <p>HR Compensation Director has been offered to someone and is in negotiations. HR Organizational Dev Consultants – interviewed 2<sup>nd</sup> and 3 more next week (2 to be hired).</p> <p>BPC (Houlette) – A grid of dollars saved was requested in response to the unanimous vote to place raises on hold. A savings of \$522,336 for non-bargaining employees, which if you divided that by \$30,000 we could save 17.4 positions. A motion for a hiring freeze was also put forward, this was declined for the time being.</p> <p>Comments: This is hard for some to deal with when everything around us is going up in cost. Plus you see you new administrators coming in at \$50-75,000 more than their predecessor.</p> <p>Q. Does the BPC consult constituencies before going to the committee meetings? R. One of my concerns was that I did not receive an agenda ahead of time and then the motion came about holding/not receiving raises. My first comments were I have no date to show why this needs to be done. In fairness I don't believe this was intentional, if you read the reports from the state I think the resolution had to be done quickly and was very business savvy. If people had been polled the response would not have been favorable, yet common sense is we don't want to be or see our friends without jobs. If this would save 17.4 jobs then it makes sense right now.</p> <p>Senate thanked Houlette for sitting on the committee and giving classified employees a voice.</p>	

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		<p>Bowling Green has announced no raises and Ohio State is at the table on delaying raises.</p> <p>Health Benefits Committee (Yeager) – Still in negotiations with Holzer. A tiered program is being discussed, currently we pay 90/10, but could go to 60/40, 70/30 etc.            Q. Is there a movement to get us to use more of our resources on campus?            We need to support our own university. UMA is a teaching facility and we need to keep them afloat.            Q. Will Hudson and UMA be put in together in the new facility?            R. Will be housed together but UMA would rent the space. UMA would also need to increase hours and staffing. ½ of OBlenness revenue comes from students and with the new facility they would possible switch to it. OBlenness would need to increase hours as well.</p> <p>The contract with Anthem will expire next year and other proposals will be going out to carriers.</p>	
Old Business		<p>Guidelines for purchase of coverlet/flowers. With coverlet sales being for scholarships we can not afford to give these away. Houlette put the motion as an official body senate will only send “thinking of you” cards for loss or serious illness with a second by Jamison.. The cards will be to reach out not only to senate members but to the Ohio University Community to let them know they are in our thoughts. Please forward names to a senator so that a card can be signed as each monthly meeting (if necessary). Tarantelli will donate cards with envelopes.</p> <p>Elections – Did everyone receive the nomination form? We would like for the forms to be returned by our May meeting for the vote. We will be losing 12 full members and 4 alternates this year. If you have only served on term, you are encouraged to serve again now that you have the hang of it! We would love for more regional campus individuals to serve, though we know it is a drive.</p> <p>2008-2009 First meeting will be the “closed” retreat held on July 17<sup>th</sup>. Election of officers will take place at this meeting. Transportation will be provided from the motor pool. Kemper would like to bring several people from HR to be available to help with planning for the year. This is a mandatory meeting.</p> <p>We would like to have non-standing committee members to report at each meeting and if there is a good reason they can not attend our monthly meetings then at least send meeting minutes to the senate.</p> <p>Houlette would like to include a vote on who would be the next person to take over BPC</p>	

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		and come to the next two meetings as a guest to hear and learn what is happening before her term ends. This will take place at the May meeting.	
New Business		OSCHE Summer Conference – currently 9 people are going. If not response by the end of today, the assumption is that you are not going.	
Next Proposed Meeting Agenda/Topics		Election of senate 2008-2009 senate members.	
Meeting Adjourned		Motion to adjourn by Dearth with 2 <sup>nd</sup> by Estep; motion passed and meeting adjourned by Cheripko	
Next Meeting Date/Time/Place		Thursday, May 15th in Baker Center 242 at 10:00am.	
Respectfully submitted by Misty Hutchison, Secretary, Administrative Associate – Athens			